

PRESBYTERY OF CINCINNATI  
STATED MEETING  
Knox Presbyterian Church  
November 13, 2018

CALL TO ORDER

Elder Robert Young, moderator, convened a stated meeting of the Presbytery of Cincinnati at Knox Presbyterian Church, in Cincinnati, Ohio on Tuesday, November 13, 2018 at 5:00 p.m. with the Call to Order and prayer, followed by the singing of *For All the Saints*, and a call to worship.

FORMATION OF THE ROLL AND DECLARATION OF QUORUM

The roll was formed as presbyters and guests registered (attachment). Informed by the stated clerk, the moderator declared a quorum was present.

INTRODUCTION OF NEW PRESBYTERS AND GUESTS

Members of the presbytery introduced and welcomed new presbyters and guests.

CORRESPONDING MEMBERS

MOTION PREVAILED to seat the Rev. Dr. Doug Portz (Presbytery of Pittsburgh) as a corresponding member.

WELCOME

The Rev. Adam Fronzcek (pastor, Knox) extended greetings on behalf of the hosting congregation, and briefly shared the history and mission of the church.

AGENDA

MOTION PREVAILED to adopt as presented the agenda of “worshipful work” in which the presbytery's work of discernment, decision making, and fellowship is conducted within the context of worship.

CONSENT AGENDA

MOTION PREVAILED to approve the consent agenda, which included the following reports and action items contained therein:

- Minutes and Roll
- Stated Clerk – Review of Minutes and Rolls/Registers
- Committee on Ministry, Part 1
- Minutes of the Presbytery Council
- Trustees

**MINUTES AND ROLL**  
(action approved in consent agenda)

C C N G R E G A T I C N	D a t e R e v i e w e d	S t a t u s	C C N G R E G A T I C N	D a t e R e v i e w e d	S t a t u s
A u r o r a  F i r s			L o v e l a n d	J u n e 1 2	A

**ACTION**

APPROVED the minutes and roll of the September 11, 2018 stated meeting.

**STATED CLERK**

The Rev. Melana Scruggs  
(received in consent agenda)

**INFORMATION**

*Minute and Roll Review*

In 2018, the committee conducted reviews of session minutes on behalf of the presbytery

June 12, 2018 at Community of Faith Presbytery Office	October 6, 2018 at October 14, 2018 at Presbytery Office
August 11, 2018 at Carmel Office September 8, 2018 at Mowrystown Presbytery Office	October 18, 2018 at October 21, 2018 at Presbytery Office
September 11, 2018 at Harrison Office	

Other dates at location determined by COCO member and clerk of the session.

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C a l v i n			N o r t h m i n s t e r	C o c t o b e r 1 8	A
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			o m m u n i t y	
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C l e v e s			P l e a s a n t P l a i n	J u n e 1 2
C o m m u n i t	J u n e 12	A	P l e a s a n t	

y o f F a i t h			R i d g e		
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a r r i s o n	F i r s t	e n t o b e r	2 1
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i r s t			F i r s t		
H o p e w e l l	A u g u s t 1 1	A	W e s t w o o d b e r F i r s t	S e p t e m b e r 1 1	A
I n m a n u e l			W i l l i a n s b u r g F i r s t	C o n s t a b l e 1 4	A
I n d i a n H i l l	C o n s t a b l e 2 1	A	W i l s o n M e r r i a	C o n s t a b l e 1 4	A



Ruling Elder Commissioned to Pastoral Service

RENEWED the agreement for the Ruling Elder **Charles Poston** (member, Providence) to serve part-time (24 hours/week) as Commissioned Ruling Elder in pastoral service at **Cleves Presbyterian Church** for the period of one year, beginning October 9, 2018. Further, continue the presbytery's authorization for him to perform the following functions for the congregation: administer the Lord's Supper and the Sacrament of Baptism, perform a service of Christian marriage when invited by the session and allowed by the state; and to have voice and vote in meetings of the presbytery. With the concurrence of the presbytery, this agreement may be terminated by either party with 30 days' written notice. The Presbytery may terminate the relationship at any time. Terms:

<u>Effective Salary</u>		<u>Vouchered Reimbursable Expense Allowances</u>	
Salary	\$0	Auto mileage at IRS maximum rate	Actual
Housing	\$14,000	Continuing education	\$1,000
<u>Other Terms</u>			
Vacation	4 weeks		
Study Leave	2 weeks		

TRANSFER OF MEMBERSHIP

APPROVED the dismissal of the Rev. **Kevin Murphy** to the Presbytery of Miami Valley.

APPROVED the request of the transfer of the Rev. **Ewen Holmes** from Grace Presbytery.

APPOINTMENTS

APPROVED the appointment of the CRE **Bob Northcutt** as Moderator at **Cleves PC** effective September 30, 2018

INFORMATION

*Annual Report Forms Request*

COM invited At-Large and Validated Members of the Presbytery to complete an annual report form to be forwarded by November 1, 2018 for review at the November meeting of COM.

*Process for Recognizing and Accepting Ministers from other Denominations for Membership in the Presbyterian Church (USA)*

COM reviewed and approved the existing policy for this process, with the one person currently involved in the current process.

*COM Handbook*

COM has an active subcommittee developing a handbook to guide the Committee's work

*Preaching Lab*

COM is promoting and sponsoring a final segment of preaching lab with Rev. Dr. Ron Allen on November 4 at **Immanuel PC** Cincinnati.

PRESBYTERY COUNCIL

*Minutes*

Minutes of the October 17, 2018 Meeting of the Council of the Presbytery were distributed for information. (APPENDIX A)

TRUSTEES

Elder Robert Heidenreich, chair  
(received in consent agenda)

INFORMATION

A written report was distributed (APPENDIX B).

WORSHIP OF GOD

The Worshipful Work continued with a Prayer of Confession and Assurance of Pardon. The Peace of Christ was shared among the body.

The Stated Clerk and General Presbyter installed the Moderator, the Rev. Adam Fronczek, Vice-Moderator, Ruling Elder Bill Bogdan (Mt. Auburn), and Treasurer, Ruling Elder Bill Maney.

The Rev. Adam Fronczek took over as moderator of the meeting.

COMMITTEE ON MINISTRY

The Rev. James Goff, chair

FOR ACTION

***The Committee on Ministry recommends the Presbytery:***

1. ***Concur with the actions of the COM from their November 6, 2018 Meeting (noted below)*** The moderator gave the opportunity for questions or discussion or disagreement. Hearing none, the motion was **approved**.
2. ***Recognize and celebrate Jennifer Taylor, Indian Hill, as a Certified Christian Educator*** The motion was **approved**. Jennifer and several who have been involved in her process came forward and shared in the liturgy celebrating her achievement. Jim Goff prayed with Jennifer for her continued work.

Bill Bogdan took over as moderator.

3. ***Examine Candidate David Annett for ordination as a Minister of Word and Sacrament and approve the invitation to serve as stated supply pastor at Cranston Memorial Presbyterian Church beginning December 1, 2018, as the way be clear. Also, enroll him as a member of the presbytery upon his ordination as a teaching elder, as the way be clear.***

Jim Goff invited David Annett to preach as part of his examination.

WORSHIP

Elder Emilie Donham, Cranston Memorial, read the Scripture passage, Matthew 13:31-33, 44-46 David Annett proclaimed the Word of God, talking about how we help build God’s kingdom.

Following the sermon, Bill Bogdan requested David to read his Statement of Faith. Jim Goff asked David Annett the first question. The floor was opened for questions. A motion was made to **arrest the examination**, it was **seconded and approved**. David Annett was escorted from the sanctuary and the moderator asked for discussion on the motion to ordain David and to approve his service at Cranston Memorial. A motion was made to **sustain the examination, seconded and approved**.

COM ACTION ON BEHALF OF THE PRESBYTERY FROM NOVEMBER

CONTRACTS

ESTABLISH the pastoral relationship between the Reverend **Thomas Jeong** and **Korean Presbyterian Church** beginning October 14, 2018. This is a part-time called pastor position. Further, enroll him as a member of the presbytery.

Terms:

Effective Salary

Salary \$16,000  
Housing \$10,000

Vouchered Reimbursable Expense Allowances

Auto mileage at IRS maximum rate Actual  
Continuing Education \$2,000

Other Terms

Full Pension/Major Medical Dues  
Vacation 4 weeks  
Study Leave 2 weeks

RENEW the agreement for the Rev. **Thomas Dunlap** (HR) to serve as Stated Supply pastor (part-time, 10-12 hours/week) at Trinity Presbyterian Church (Fairfield, OH) with the following terms, to be effective September 5, 2018 through September 4, 2019.

Effective Salary

Salary \$ 0  
Housing \$9,720  
Medical Deductible \$ 0

Vouchered Reimbursable Expense Allowances

Auto mileage at IRS maximum rate Actual  
Continuing education \$250  
Professional Expenses \$278

Other Term

No Pension/Major Medical Dues  
Vacation 4 weeks  
Study Leave 2 weeks

APPROVE the agreement for the Candidate **David Annett** to serve as Stated Supply pastor (part-time, 10-12 hours/week) at Cranston Memorial Presbyterian Church (New Richmond, OH) with the following terms, to be effective December 1, 2018 through November 30, 2019, as the way be clear.

Effective Salary

Salary \$ 12,000  
Housing \$0

Vouchered Reimbursable Expense Allowances

Auto mileage at IRS maximum rate Actual  
Continuing education \$250

Professional Expenses

\$250

Other Terms

No Pension/Major Medical Dues

Vacation 2 weeks

Study Leave 1 weeks

APPOINTMENTS

DESIGNATE the **Rev. Ruth Dunn** to serve as Moderator of the Calvary Presbyterian Church, effective December 1, 2018.

INFORMATION

ANNUAL REPORTS for 2018 have been requested from Validated and At-Large Minister Members. As of the November 6, 2018, reports have been received from all members from those lists, with the exception of Reverend Teresa Eisenlohr and Reverend Charles Myser. It is hoped to receive their 2018 Annual Report before the December COM Meeting.

THE CRE POLICY was reviewed and forwarded with recommendation to the November meeting of the Presbytery. This work was done in collaboration with the Committee on Preparation for Ministry.

The Rev. Adam Fronczek returned to moderate.

**COUNCIL REPORT**

The Rev. Lisa Stenner, Moderator

Council moved **approval of the 2019 Budget**.

The moderator asked for discussion or questions. The motion was **approved**.

Council moved **election of the following persons to Committee on Representation**, for two-year terms:

Cynthia Focke, RE, Bond Hill

Bob Cleary, TE, HR

The moderator asked for nominations from the floor, hearing none, the motion was **approved**.

Council requested the Work Teams established after the Evaluate and Imagine Team's report to presbytery share information.

Presbytery Office Work Team, led by Elder Bob Young, reports that they are interested in knowing if any church might lease space to the presbytery. He asked if any churches might be willing, to contact him. The plan would be to sell the current presbytery office. If no church space was available for lease, the team would find commercial space to lease.

Bill Bogdan presented the Walk the Talk Team report. This team has set up six events for community building for 2019: four presbytery meetings, one fun event like the Reds game, and one spiritual development event.



Tyler Pettigrew reported for the One Hopeful Fund, which is to be a unified grant system. Money would come from Shared Mission giving. More information will be available at the February meeting of Presbytery.

## BOARD OF TRUSTEES REPORT

Elder Robert Heidenreich, President

A year to date financial report was presented to the presbytery for their review.

Trustees bring the following two items for Presbytery action:

**1. Amend the Presbytery's Investment Policy to set the 2019 investment draw rate to be 4.5%.**

Rationale: This action is required if the proposed 2019 budget, being presented for Presbytery approval by Council, is approved as proposed. Currently the policy would set the draw rate at 4.25%; setting it at 4.5% holds it constant from 2018. Council increased the proposed draw rate for 2019 to provide additional funds for the operating budget and to reduce the increase needed in the per capita rate. Without this change in the Investment Policy, the Presbytery budget will not be balanced, with projected expenses exceeding projected revenues.

The moderator opened the floor for questions or discussion. **The motion was approved.**

**2. Clarify that there are no Presbytery-imposed restrictions on the use of investment proceeds in the Presbytery Investment Funds. The Board of Trustees will be responsible for making recommendations to the Presbytery for the use of the Investment Funds, and any use of the Investment Funds will require approval by a majority vote of the Presbytery.**

Rationale: The Presbytery currently holds about \$3.5 million in its investment account, mostly in an account managed by Mariner Wealth Management. The Presbytery takes a quarterly investment draw (see item above) which is used to fund the general operating budget of the Presbytery. A portion of these investment funds—approximately \$670,000—are restricted by the terms of the original donation; the Presbytery Trustees are charged with ensuring that these funds are used appropriately. Other restricted funds, totaling about \$610,000, are held and managed by the Presbyterian Foundation, based on the original donor's direction, and the Presbytery has a beneficial interest in the funds, but does not control these funds directly. According to our auditors, there are no other documented restrictions on the Presbytery's investment funds.

In 2003, at the time of the Presbytery's sale of the former Wildwood Camp and Conference Center, the Presbytery took action to at least temporarily restrict the proceeds of this sale to be used for youth ministries. Since that time, the Presbytery has annually spent at least as much as would be required by this restriction on youth ministries, often more. Additionally, funds were used for the Grace Church property (about \$800,000), but the documentation around the approvals is unclear. In most of the years since the

Wildwood sale, the funds have been comingled with other investment funds, and the income stream comingled with the general investment draws.

The intent of the Trustee's proposed action is simply to clarify that there are indeed no restrictions imposed by the Presbytery on the use of the otherwise unrestricted investment funds. This will allow the Presbytery to continue to annually budget how the investment draw will be used to fund the ongoing operating budget of the Presbytery—including youth ministries and all other ministry expenses. Additionally, the proposed action clarifies that the Trustees are responsible for proposing any spending from the investment funds, and that the Presbytery must approve this action. In this way, the corpus of the Presbytery's investment funds are protected and it is clear that the Presbytery must approve any expenditure of these funds.

The moderator opened the floor for questions or discussion. **The motion was approved.**

## NOMINATING COMMITTEE REPORT

Elder Robert Northcutt, Moderator

### **ACTION**

The Nominating Committee nominates the following person for the position indicated. Each of the persons has expressed a willingness to serve if elected. The Nominating Committee recommends that the Presbytery elect:

### **PRESBYTERY COUNCIL**

Class of

2019 -

First

Term

Hailey FTE Montgomery

Malcolm

Class of

2020 –

First

Term

Madeline FRE Carmel

Bronaugh

Chair for

2019

Bob MRE Blue Ash

Young

### **COMMITTEE ON MINISTRY**

Class of

2019 –

First Term

Kris FTE Calvin

Moore

Brad MTE Immanuel

Sheppard

Class of

2019 –

Second

Term

Bob MRE Sycamore

Weston

Class of

2020 –

First Term

Kathy FRE Union

Martin

Class of

2020 –

Second

Term

Norine FRE Cherry

Behm Fork

Jim Goff MTE Loveland

(moderator

2019)

Joanne FRE Christ

Widmer

#### **COMMITTEE ON PREPARATION FOR MINISTRY**

Class

of 2019

– First

Term

Paul MRE Fort

Winkler Thomas

#### **BOARD OF TRUSTEES**

Class

of

2019 –

Second

Term

Bob MRE Lakeside

Lee

#### **PERMANENT JUDICIAL COMMISSION**

Class of

2024

Paul MRE Covenant

Calico First

Kathleen FTE Dry

Daniels Ridge

Jill FRE Aurora

Durzinsky First

## **PRESBYTERY YOUTH COMMITTEE**

### Class of

#### 2019

Lisa	F	Aurora
Durzinsky	Youth	First

### Class of

#### 2020

Teegan	F	Mt
Ernst	Youth	Auburn
Bess	F	Mt
Lindeman	Youth	Auburn

## **COMMITTEE ON CONGREGATION RENEWAL AND VITALITY**

### Class of

#### 2019 – First

#### Term

Shawn	MTE	Crestview
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Barkley

(moderator

2019)

Rodney	MRE	Third
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Christian

Lisa Stenner	FTE	Union
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### Class of

#### 2020 – First

#### Term

Beth	FRE	Montgomery
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Doerbermeier

Greg	MTE	Northminster
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Kennedy

Ebenezer	MTE	Kennedy
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Yebuah		Heights
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## **NETWORK RESOURCE COMMITTEE**

### Class of

#### 2019 –

#### First Term

Sharon	FTE	Community
Carter		of Faith

Erin Focke	FRE	Bond Hill
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(moderator

2019)

Erwin	MTE	North
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Goedicke

### Class of

#### 2020 –

#### First Term

Kathy	FTE	HR and
Angi		Winton
		Hills

Carol	FRE	Crescent
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Buckhout Springs  
 Don MRE Wyoming  
 Hoffman

<b>AMENDMENT BALLOT 2018</b>				
		<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
18-A.	G-2.0401 Election of Ruling Elders and Deacons	<b>86</b>	<b>0</b>	<b>3</b>
18-B.	Renunciation of Jurisdiction			
18-B.1.	On Amending G-2.0509	<b>85</b>	<b>2</b>	<b>2</b>
18-B.2.	On Amending D-10.0401d	<b>83</b>	<b>4</b>	<b>2</b>

The Moderator asked if there were any nominations from the floor. Hearing none, the vote was called and **unanimously approved.**

**REPORT OF COMMITTEE ON  
CHURCH ORDER**

The Rev. Jim Brazell, Moderator

The moderator requested that all commissioners stand to identify themselves and receive a ballot for voting on the amendments.

Jim Brazell shared with the body the recommendations and rationale for voting on each amendment brought for vote from the General Assembly.

Once voting had ceased, the ballots were collected and counted by two commissioners appointed by the moderator. 89 total votes were cast.

18-C.	Officers – On Amending G-3.0104	20	66	3
18-D.	Membership of Presbytery – On Amending G-3.0306	87	1	1
18-E.	Pastor, Counselor, and Advisor – On Amending G-3.0307	86	2	1
18-F.	Welcoming to the Table – On Amending W-4.0202	86	2	1
18-G.	Disciplinary Offense – On Amending D-2.0203b	84	3	2
18-H.	Time Limit			
18-H.1.	On Amending D-10.0401b	86	3	0
18-H.2.	On Amending D-10.0401c(1)	89	0	0

### MEAL AND TABLE FELLOWSHIP

Following a prayer by the Rev. Adam Fronczek, the assembly recessed to share fellowship and a meal provided by the host congregation. The assembly will be dismissed from the fellowship hall at the end of business.

### WORSHIP

The sacrament of communion was celebrated, officiated by the Rev. Louisa Umphres. Music was led by the Fresh Spirit Band, “Come to the Table of Grace.” Communion continued over the dinner meal.

### OFFERING

Elder Rob Heidenreich reminded the presbytery of its current practice of designating the offering to mission co-workers associated with our presbytery. The Rev. Dr. Dustin Ellington and Sherri Ellington,

mission co-workers in Zambia. Rob shared information about the work the Ellingtons are doing there. The offering was received, and a prayer of dedication was offered by Elder Rob Heidenreich. The total for the offering was \$1,392.93.

### OTHER BUSINESS

The Rev. Dr. Doug Portz shared information with the presbytery about the Board of Pensions and several new programs they will be offering in 2019. The Pension is fully funded at 135%. Vacancy dues will be discontinued beginning January 1, 2019.

The final report of the Administrative Commission for Sardinia was received. Elder Jack Sawyer **moved** to approve the sale of the building. It was **approved**.

It was **moved and approved** that Nancy Kahaian handle the state of Ohio paperwork and that Melana Scruggs handle the PCUSA paperwork for the dissolution.

It was **moved and approved** to dissolve the Sardinia Church, with thanksgiving for the mission and ministry it proclaimed.

Adam Fronczek prayed for the ministry that has been accomplished through the Sardinia Church and for those members who now seek a new place to worship and serve.

The Stated Clerk, the Rev. Melana Scruggs, shared the importance of the Clerk's Annual Questionnaire, the review of minutes and roll books, and the Annual Statistical Report.

The General Presbyter, the Rev. Dr. Nancy Kahaian, showed a video that exemplified the importance of knowing our "Why." She reminded the body of the important accomplishments of the last year and encouraged more inspired work for the new year.

Elders Bill Lindsay and David Legg shared the necrology and offered a prayer.

**IN OBSERVANCE OF ALL SAINTS DAY 2018**  
**the Presbytery of Cincinnati thanks God**  
**for the lives and faithful service of**

**-- ELDERS --**

**Beecher**

Leo Singelton

**Blue Ash**

Ruth Wood  
Marysue Dickmann

**Calvin**

Robert Tasch

**Cherry Fork**

Ava Jewel Foster  
Dorothy McIntire

**Covenant-First**

Goldie McClanahan

**Cranston Memorial**

Patricia Louise Hawkins

**Crestview**

Nancy McDaniel

**Harrison**

Patricia Scheer

**Hillsboro First**

Patty Krebs  
Howard Heaton

**Immanuel**

Bronwyn Jones Nelson  
Parker Lillie  
Janice Erisman

**Indian Hill**

Thomas Bauer Avril

Laura MacAnnally Harrison

**Knox**

Burton W. Evans  
William H. Clegern  
Donald Raymond Jackson  
Kenneth T. Eiler  
John Walter "Jack" Plattner  
Bruce I. Petrie, Sr.

**Loveland**

Jeanette Andrews  
Carl Benbase  
Don King

**Madeira-Silverwood**

Richard "Dick" Arthur Heitz

Dorothy M. Mack  
**Montgomery**  
Frank Hesford

**North**  
Dr. Jack Payne  
George Rahm

**Pleasant Ridge**  
Ann Wood

**Richwood**  
Anda Lou Gouge

**Westwood First**  
Frances Jo Frech

Ruth Stokes

**Wyoming**  
Robert Strom  
Barbara Gottling  
Elizabeth Anderson

**-- MINISTER OF THE WORD AND SACRAMENT --**

Harold "Chappie" Chapman  
Brooks Holtzclaw  
Thomas Duane York

**whose earthly lives ended during the past year.  
October 1, 2017 – September 30, 2018**

**ADJOURNMENT**

After calling attention to the Evaluation Form for the meeting and the singing of the Doxology,  
MOTION PREVAILED to adjourn the meeting at 9:00 p.m.

NEXT MEETING: The presbytery will reconvene at 9:00 AM on Saturday, February 16, 2019 at  
Westwood-First Presbyterian Church, Cincinnati, Ohio

*Attachments*

ROLL

APPENDIX A: Council Minutes

APPENDIX B: Trustees Report

APPENDIX D: Minutes of the Administrative Commission for Sardinia

The Rev. Melana Scruggs, Stated Clerk