

PRESBYTERY OF CINCINNATI
STATED MEETING
Lakeside Presbyterian Church
May 9, 2017

CALL TO ORDER

The Rev. Lisa Stenner, moderator, convened a stated meeting of the Presbytery of Cincinnati at Lakeside Presbyterian Church, in Lakeside Park, Kentucky, on Tuesday, May 9, 2017 at 5:00 p.m.

FORMATION OF THE ROLL AND DECLARATION OF QUORUM

The roll was formed as presbyters and guests registered (attachment). Informed by the stated clerk, the moderator declared a quorum was present.

OPENING PRAYER AND HYMN

Following the opening prayer led by the moderator, the presbytery sang *Come, Worship God*.

INTRODUCTION OF NEW PRESBYTERS AND GUESTS

Members of the presbytery introduced and welcomed new presbyters and guests, including members of the confirmation class of Winton Hills Community Presbyterian Church.

CORRESPONDING MEMBERS

The following has privilege of the floor with voice for the duration of his service within the presbytery:

The Rev. Murphy Ashley (Presbytery of Chicago) stated supply, Carmel Presbyterian Church.

WELCOME

The Rev. J. Christopher Torrey (pastor, Lakeside) extended greetings on behalf of the hosting congregation.

AGENDA

MOTION PREVAILED to adopt the agenda.

CONSENT AGENDA

MOTION PREVAILED to approve the consent agenda, which included the following reports and action items contained therein:

Minutes and Roll

Stated Clerk

Board of Trustees

Synod Commissioner (appendix A)

Committee on Ministry – part 1

MINUTES AND ROLL

(action approved in consent agenda)

ACTION

MOTION: that the presbytery approve the minutes and roll of the February 25, 2017 stated presbytery as distributed.

STATED CLERK

Elder Janis Alling Adams
(motions approved in consent agenda)

ACTION

Redress of Imbalance

As of April 15, the number of *resident* teaching elders (120) entitled to vote in the presbytery was more than the number of ruling elders (111) so entitled by the presbytery's bylaws: Commissioners (80), Officers/Council Members (10), Former Moderators (11), Committee Chairs (1), Moderator of Presbyterian Women of the Presbytery (1), and ruling elders commissioned to pastoral service (8). Consequently, there is an imbalance to redress.

In order to fulfill the principles of participation and representation found in F-1.0403 and G-3.0103, I recommend:

MOTION: that the presbytery continue the practice of increasing racial ethnic diversity among the presbytery's voting members by requesting that the session of each congregation with a majority of racial ethnic members elect one additional ruling elder commissioner to attend presbytery meetings.

The congregations with a majority of racial ethnic members as defined by the General Assembly are Bond Hill, Carmel, Kennedy Heights, Korean, Third, West Cincinnati, and Winton Hills.

This would net seven additional ruling elders, bringing the count to 120 teaching elders/118 ruling elders.

In order to attain balance, I recommend:

MOTION: that the presbytery request that the session of each congregation with more than 300 members elect ruling elder commissioners according to this formula:

301- 600 -- 2 ruling elders

601- 900 -- 3 ruling elders

901 and more -- 4 ruling elders

While the presbytery has used this formula for the last three years, it is not yet clear whether it needs to adopt it on a more permanent basis. For the time being, it would net an additional eight (8) ruling elders and result in the following:

2 ruling elders: Crestview (373), Heritage (514), Indian Hill (384), Lakeside (472), Madeira-Silverwood (454), Northminster (515), and Wyoming (489) – net gain of 5 ruling elders

3 ruling elders: Mt. Washington (809) – net gain of 1 ruling elder

4 ruling elders: Knox (1145), Sycamore (1076) – net gain of 2 ruling elders

INFORMATION

Permanent Judicial Commission

During its meeting on February 25, 2017, the Permanent Judicial Commission elected officers:

Moderator Erwin Goedicke (pastor, North)
Clerk Peter Burr (ruling elder, Mt. Washington).

Annual Statistical Report

A compilation of session annual statistical reports for the year ending December 31, 2016 is attached to this report (appendix B).

Celebration of the Lord's Supper

During their mission trip to Tennessee, members of the Presbytery's Disaster Assistance Network celebrated the Lord's Supper April 6, 2017 at Gatlinburg Presbyterian Church. The Rev. Christine White administered the sacrament.

Presbytery Minutes

The annual review of presbytery minutes for 2016 was held in Maumee, Ohio at the Synod Office on May 1 – May 2, 2017. The Presbytery of Cincinnati minutes were

Approved With Exception

The minutes lack a report that the audit/financial review is in progress. There was no report in the 2016 minutes.

Comment: It is recommended that more frequent financial reports be given.

Release from Exercise of Ordered Ministry

In a letter dated May 1, 2017, the Rev. Kimberly Warwick McCoy applied to be released from the exercise of the ordered ministry of teaching elder in accordance with G-2.0507.

Subsequently, her name has been removed from the rolls of the presbytery. Should she later desire to be restored to the ordered ministry of teaching elder (also known as minister of the Word and Sacrament), she shall apply through the Presbytery of Cincinnati.

BOARD OF TRUSTEES

Elder Robert Heidenreich, president
(motion approved in consent agenda)

ACTION

MOTION: that the Presbytery approve the sale of approximately 4.2 acres of undeveloped, excess land, from the Loveland Church to a local developer, Brookstone Homes. The sale price is \$350,000.

Loveland Church will use these funds to pay for a new driveway entrance and signage (approximately \$100,000); to pay down debt (approximately \$135,000); and, for contingencies and to add to the congregation's investment funds. This acreage represents about 40% of the existing Loveland Church property; the developer plans to build 14 new homes. The Presbytery has received and will retain in file a copy of the amended legal description of the property:

Beginning, at a point in the southerly line of Cedar Drive, which is 404 feet measured along said Cedar Drive from a monument marking the intersection of the southerly line of Cedar Drive and the easterly line of Fay Avenue;

Thence leaving said Cedar Drive S 54°13'57" E for a distance of 285.14 feet to a point;

Thence with a new severance line the following three (3) courses:

1. S 36°43'47" W for a distance of 138.66 feet to a point;
2. S 53°16'38" E for a distance of 99.91 feet to a point;
3. S 36°43'22" W for a distance of 364.07 feet to a point;

Thence N 53°23'32" W for a distance of 385.00 feet to a point;

Thence N 36°43'22" E for a distance of 498.75 feet to the point of beginning containing 4.1132 acres more or less

INFORMATION

The Trustees approved forming a work group, including current Trustees and others from across the Presbytery, to review our current investment policy and practices. The work group will consider best practices for managing the Presbytery's investments, and will need to also review and understand expected investment draws needed to support the Presbytery's regular operating budget, Transformation 2.0, and other initiatives. Rob Heidenreich, as president of Trustees, will organize and facilitate the work group.

COMMITTEE ON PREPARATION FOR MINISTRY

The Rev. Teresa Eisenlohr, CPM member

ACTION

Upon recommendation by the committee, the presbytery examined Inquirer David Annett (member, Knox) for candidacy. The examination was sustained and MOTION PREVAILED to enroll David Annett (member, Knox) as a candidate for the ordered ministry of teaching elder.

INFORMATION

CPM Dinner

On March 3, 2017 at Mt. Washington Presbyterian Church, the Committee on Preparation for Ministry hosted a dinner for all under its care.

Ruling Elders Commissioned to Pastoral Service (CRE) Policy

The committee has been working on a major revision of the presbytery's CRE policy.

Preaching Evaluation

Members of CPM heard Inquirer Ford preach, and the committee recommends the Committee on Ministry places him on the Pulpit Supply List.

Ruling Elder Preaching Institute

CPM has reviewed and supports plans for the proposed Ruling Elder Preaching Institute.

The vice moderator assumed the chair.

NOMINATING COMMITTEE

The Rev. J. Christopher Torrey, committee clerk

ACTION

MOTION PREVAILED to elect:

Committee on Ministry, class of 2018 Joanne Widmer RE-Christ first term

Stated Clerk Nominating Committee	Sharon Carter	TE-Community of Faith
	Erin Focke	RE-Bond Hill
	Robert Sullivan	RE-West Cincinnati
	Sharon Wilcox	RE-Richwood
	David Zuidema	TE-Honorably Retired

Presbytery Officers to be installed in September

Moderator	Robert Young	RE-Blue Ash
Vice Moderator	Adam Fronczek	TE-Knox

EVALUATE AND IMAGINE TEAM

The Evaluate and Imagine Team reviewed the purpose and scope of their work. Members include: Robert Young (ruling elder, Blue Ash), Lisa Allgood (ruling elder, Covenant-First), Bill Bogdan (ruling elder, Mt. Auburn), Bobbie Bella (pastor, Pleasant Run), Tyler Pettigrew (pastor, West Chester), Jill Moormann (ruling elder, Knox), Jim Goff (pastor, Williamsburg), and Patricia Martin (ruling elder, Winton Hills). Each spoke about the progress made thus far, and they collected written responses from those gathered to the questions: What would you miss if our presbytery weren't here? What would you say are our presbytery values?

COMMITTEE ON CHURCH ORDER

The Rev. James Brazell (HR), chair

ACTION

The Committee on Church Order recommended and the presbytery voted "YES" on the proposed amendments to the Constitution of the Presbyterian Church (U.S.A.):

16-G. Access to the Lord's Table—On Amending W-2.4011a. and b.

16-H. Revised Directory for Worship—On Replacing the Directory for Worship.

INFORMATION

On Saturday, May 13 at 9:00 a.m., at Madeira-Silverwood Presbyterian Church, the Committee on Church Order plans to conduct a review of session minutes and church registers.

The moderator reassumed the chair.

PERSONNEL COMMITTEE

The Rev. Thomas York (HR), committee member

ACTION

There are eleven presbyteries in the Synod of the Covenant. Among them, the only presbytery with a full-time stated clerk is Cincinnati; in the entire PC(USA) of 172 presbyteries, there are only seven presbyteries with a full-time stated clerk.

With this in mind, during the transition, the presbytery approved the committee's recommendation that the presbytery move to a part-time stated clerk role, sharing the basic responsibilities of the office.

With the retirement effective date of June 1, 2017 for the current stated clerk, the following was

approved from June 1, 2017 until a stated clerk is elected and installed for the Presbytery of Cincinnati:

- The Rev. Erwin Goedicke be elected interim stated clerk (part-time) for the responsibilities related to keeping the minutes and rolls of the Presbytery.
- The Rev. Nancy Kahaian be elected interim associate stated clerk (part-time) for the responsibilities related to the Rules of Discipline and matters of ecclesiastical law.
- Elder Becky Lindsay to serve as interim parliamentarian for stated and special meetings of the presbytery.

In light of the many responsibilities already fulfilled this year by Elder Janis Alling Adams (presbytery minute review with the synod, elder equalization, official reports forwarded to the General Assembly and the Synod of the Covenant, etc.) this enables the transition period to be served effectively with a collaborative model sharing necessary responsibilities.

INFORMATION

Proposed Process for the Nomination and Election of the Stated Clerk

May 2017

Five persons are nominated (and elected) to the Stated Clerk Nominating Committee (SCNC) for the Presbytery of Cincinnati. Committee convenes to begin its work.

June 2017

The Personnel Committee forwards a revised stated clerk position description to the Presbytery Council. The Ministry Information Form (Stated Clerk) for the Presbytery of Cincinnati is reviewed by the Presbytery Council. Pending approval, it is posted on the Church Leadership Connection of the Presbyterian Church (U.S.A.).

August 2017

The SCNC meets to design its review and interview process.

September 2017

The due date for Personal Information Forms to be submitted in response to the MIF-Stated Clerk is projected for Friday, September 1, 2017.

September 2017

The SCNC implements its process (i.e., review of the Personal Information Forms received, perhaps a prioritized listing of potential candidates, along with reference checking, etc.)

September-October 2017

Interviews (Skype and face-to-face)

November 2017

A candidate for stated clerk of the Presbytery of Cincinnati is nominated for election by the presbytery at the November 14 stated meeting at Knox Presbyterian Church. Hopefully, the candidate is elected and installed for service with an effective date named shortly thereafter.

January 2017

The newly elected stated clerk begins service in the Presbytery of Cincinnati.

MEAL AND TABLE FELLOWSHIP

Following prayer led by the vice moderator, the assembly recessed to share a meal provided by the host congregation.

PROCLAMATION OF THE WORD AND THE LORD'S SUPPER

The assembly regathered in the sanctuary. The Rev. J. Christopher Torrey (pastor, Lakeside) preached on Numbers 22:27-35 and Luke 19:29-40. The offering was designated for the Pentecost Offering. The Rev. Torrey and the Rev. Dawne Sarchet (pastor, Reading-Lockland) presided at the Lord's Supper.

INSTALLATION

The presbytery installed the Rev. Timothy McQuade as associate pastor of Sycamore Presbyterian Church. Both he and members of the congregation answered the Constitutional questions in the affirmative.

COMMITTEE ON MINISTRY – Part 2

The Rev. Kevin Murphy, chair

ACTION

The Presbytery approved the following actions.

CALL

DISSOLVED, at the request of the pastor and concurrence of the congregation, the pastoral relationship between the Rev. **Dawne Sarchet** and **Reading-Lockland Presbyterian Church**, effective June 1, 2017.

DISSOLVED, at the request of the pastor and concurrence of the congregation, the pastoral relationship between the Rev. **Rich Jones** and **Immanuel Presbyterian Church**, effective May 31, 2017. Terms:

Six months' severance (salary/housing and benefits)

All church property returned and office vacated by 05/31/2017

If another full-time position received within the next six months, the severance discontinues.

MEMBERSHIP

DISMISSED the Rev. **Gary Brose** to the Presbytery of Scioto Valley, effective May 1, 2017.

RULING ELDERS COMMISSIONED TO PASTORAL SERVICE

RENEWED the agreement for Elder **Robert Northcutt** (member, Aurora First) to serve part-time (24 hours/week) as ruling elder commissioned to pastoral service and moderator of the session of **Beecher Presbyterian Church** for the period of one year, beginning June 1, 2017. Further, continue the presbytery's authorization for him to perform the following functions for the congregation: administer the Lord's Supper and the Sacrament of Baptism, perform a service of Christian marriage when invited by the session and allowed by the state; and to have voice

and vote in meetings of the presbytery. With the concurrence of the presbytery, this agreement may be terminated by either party with 30 days' written notice. The Presbytery may terminate the relationship at any time. Terms:

<u>Effective Salary</u>		<u>Vouchered Reimbursable Expense Allowances</u>	
Salary	\$3,000	Auto mileage at IRS maximum rate	Actual
Housing	\$10,719	Continuing education	\$1,000
<u>Other Terms</u>			
Vacation	5 weeks		
Study Leave	2 weeks		

INFORMATION

Pulpit Supply List Policy

The COM has adopted a policy for the pulpit supply list (appendix C).

Terms of Call

A compilation of 2017 terms of call was distributed (appendix D).

Boundaries Training

COM is sponsoring presbytery-required Boundaries Training on August 12 and 17. Per the policy of the presbytery, completion of this course, is required for all ruling elders commissioned to pastoral service and all teaching elders.

Ruling Elder Preaching Institute

This fall COM will be sponsoring a preaching institute for ruling elders.

CELEBRATIONS

The presbytery celebrated the ministry of the Rev. Dawne Sarchet and of the Rev. J. Christopher Torrey, will be retiring soon.

PREBYTERY COUNCIL Elder Mary Ann Jacobs, chair

General Presbyter Anniversary

The Presbytery Council noted the upcoming first anniversary of the Rev. Nancy Kahaian's service as general presbyter and presented her with flowers.

Stated Clerk Retirement

The Presbytery Council acknowledged the 30 years of service on the presbytery staff and upcoming retirement of Elder Janis Alling Adams with flowering plants, prayer, and a letter from the Office of the General Assembly.

ADDITIONAL DOCUMENTS

The following documents were distributed without comment.

- Per Capita Report – year-to-date status of payments
- Report of Spring Presbyterian Disaster Assistance Mission Trip to Gatlinburg, Tennessee
- Reading-Lockland Summer Food and Educational Enrichment Program flyer
- Order Form for 2017-2018 Presbyterian Planning Calendar

- Evaluation Form for this presbytery meeting

ADJOURNMENT

MOTION PREVAILED to adjourn the meeting at 9:09 p.m. with the singing of *Today We All Are Called to Be Disciples* and prayer led by the moderator.

NEXT MEETING: September 12, 2017 at Blue Ash Presbyterian Church

Attachment: Roll

Appendices: A – Synod Commissioner Report
B – Compilation of Statistical Reports
C – Pulpit Supply Policy
D – 2017 Terms of Call

Elder Janis Alling Adams, Stated Clerk